



Weighbridge Controller Job Description

Job Brief

Lady Askari is looking for a weighbridge controller to help secure client assets through checking delivery paperwork and recording the weight of lorries arriving and leaving the site.

Duties & Responsibilities

- Verify details of the load imprinted on the delivery documents presented by the driver(s).
- Verify the accuracy of the information displayed on the computer and on documents
- Escalate abnormal variance
- Generate daily weighbridge reports

Qualifications

- Minimum of KCSE Certificate with a grade of C and above
- Experience using relevant technology and security equipment
- Experience in reporting and emergency response planning
- Experience in customer service and conflict resolution
- Excellent knowledge of security protocols and procedures
- Proficient in MS Office and Google Suite
- An analytical mind with problem-solving skills
- Excellent organizational and multitasking abilities
- Fluent in written and spoken Swahili and English. Additional languages are a plus
- Excellent Communication Skills –clarity and courtesy on phone, 2-way radio and email.

Instructions

You can apply by filling in the application form on this link:

<https://airtable.com/appzjkQYg7b5Tzcnw/shr0dVcyg1cHOaVu1>

Application deadline is 30th April 2025